

# Board of Works and Safety

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December 18, 2023

6:00 P. M.

## *Minutes*

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### *Call to Order: Mayor Samuel J. Craig*

The Board of Public Works and Safety met on December 18, 2023, at StoneGate Art & Education Center, 931 15<sup>th</sup> Street for Regular Meeting. Honorable Mayor Samuel J. Craig presided and called the meeting to order at 6:00 P.M.

#### *Members Present:*

- Mayor Samuel J. Craig
- Judy Carlisle
- Charlene Hall

#### **Reading of Minutes**

November 20, 2023-Regular Meeting

- ❖ Judy Carlisle made the motion to approve November 20, 2023, minutes,
- ❖ Charlene Hall seconded the motion,
  - ❖ *All votes were in favor, No one opposed, Passed.*

#### *Old Business:*

##### **1. White River Humane Society Proposed Amendments to “Humane Society Agreement”**

- City Attorney Greg Pittman stated that there were some revisions made to the agreement.
  - The city met with WRHS several times to work out the revisions.
  - One-year agreement instead of a two-year agreement.
  - \$50,000 a year subject to council approval.
  - A liaison from the City of Bedford will be appointed and invited to attend all WRHS board meetings, executive meetings, and all financial information.
  - A 5 day hold on dogs or otherwise held by law.
  - A 90 day out clause for each party.
  - Agreement approval pending council approval.
- ❖ Charlene Hall made the motion to approve the agreement pending council approval,
  - ❖ Judy Carlisle seconded the motion,
    - ❖ *All votes were in favor, No one opposed, Approved.*

## ***New Business:***

### **1. Request Acceptance of Awarding of Bid-Spider Creek Project – Misty Adams**

- Misty Adams stated that the bids for the Spider Creek Force Main Project & Spider Creek SSO Storage Project were opened at 4:00P.M. at StoneGate Center.
- Spider Creek Force Main Project Bids were:
  - Infrastructure Systems, Inc (ISI) \$1,443,000
  - Mitchell & Stark Construction Co., Inc. \$1,682,615
- Spider Creek SSO Storage Project Bids were:
  - Mitchell & Stark Construction Co., Inc \$15,832,904
  - Reynolds Construction, LLC \$14,927,000

- ❖ Judy Carlisle made the motion to table all bids to review with Lochmueller Group,
- ❖ Charlene Hall seconded the motion,

❖ *All votes were in favor, No one opposed, Approved.*

### **2. Request Approval And Acceptance of SRF Agreement Between City of Bedford And Administrative Resource (ARA) -Spider Creek Lift Station -Misty**

- Misty Adams stated that ARA can monitor and manage the Spider Creek Project for labor standards and other requirements.
- The agreement amount is \$17,000.

- ❖ Charlene Hall made the motion to approve the agreement with ARA.
- ❖ Judy Carlisle seconded the motion,

❖ *All votes were in favor, No one opposed, Approved.*

### **3. Request Acceptance of Promotions-Probationary Fire Department-Chief Luke Pinnick**

- Matthew J. Wronowicz to Senior Firefighter.
- Bryon R. Osborne to Senior Firefighter.
- Isaac T. Crane to Senior Firefighter.
- All promotions are for a one-year probationary period.

- ❖ Judy Carlisle made the motion to approve the promotions as presented.
- ❖ Charlene Hall seconded the motion,

❖ *All votes were in favor, No one opposed, Approved.*

#### **4. Request Approval and Acceptance of Clothing Allowance-Denise Henderson**

- Denise Henderson stated that the clothing allowance for city employees has not been increased in over 10 years.
- The current safety boot allowance is \$150 and would like it to increase to \$175.
  - ❖ Charlene Hall made the motion to increase the boot allowance to \$175.
  - ❖ Judy Carlisle seconded the motion,
    - ❖ *All votes were in favor, No one opposed, Approved.*

#### **5. Request Acceptance of Quote for Extrication Rescue Tools-Fire Department-Chief Luke Pinnick**

- MacQueen Equipment-\$71,461.54
- Impact Rescue, LLC-\$71,482.30.
- P&L Rescue Service -\$79,020.50
- Chief Pinnick stated that the department has been looking to replace their extraction tools.
- The above quotes were received, and all of the companies visited the station and demonstrated their tools.
- The tools from Impact Rescue were the tools they liked the best and Chief Pinnick recommended that the BOW accept their quote.
- The amount quoted comes after a 1% COD deduction was credited to the invoice.
  - ❖ Judy Carlisle made the motion to approve the quote for Impact Rescue with the 1% discount for COD as requested,
  - ❖ Charlene Hall seconded the motion,
    - ❖ *All votes were in favor, No one opposed, Approved.*

#### **6. Request Approval and Acceptance of 5 Year Maintenance Agreement for Cummins Generator-Police Station-Chief Terry Moore**

- Chief Moore requested approve of a 5 year maintenance agreement for the new generator at the new Police Department.
- The agreement is a quarterly service agreement.
  - ❖ Charlene Hall made the motion to service agreement as presented,
  - ❖ Judy Carlisle seconded the motion,
    - ❖ *All votes were in favor, No one opposed, Approved.*

**7. Request Approval And Acceptance of 2024 Maintenance Service Agreement for Commercial Service- HVAC System-Police Station -Chief Terry Moore**

- Commercial Services installed the HVAC and plumbing at the new police station.
- The system has a warranty, but quarterly preventive maintenance is necessary.

❖ Judy Carlisle made the motion to approve the Commercial Service Agreement,

❖ Charlene Hall seconded the motion,

❖ *All votes were in favor, No one opposed, Approved.*

**8. Request Approval and Acceptance of Carole Anderson Minor Subdivision-600 25<sup>th</sup> St-Brandon Woodward**

- Brandon Woodward stated that Carol Anderson requested her property be split into 3 parcels.
- The Plan Commission held a preliminary hearing on November 14<sup>th</sup> with no one speaking against.
- A public hearing was held on December 12<sup>th</sup> with no one speaking against it.

❖ Charlene Hall made the motion to approve request,

❖ Judy Carlisle seconded the motion,

*All votes were in favor, No one opposed, Approved.*

**9. Request Approval and Acceptance of Police Officer Hiring Bonus and Reimbursement Agreements-Chief Terry Moore**

- New Hire.
- 1-5 Years of Law Enforcement Experience.
- Over 5 Years of Law Enforcement Experience.
- Chief Moore stated that has it been a struggle to receive new applicants for new police.
- Chief Moore worked with the mayor, HR and the city attorney to come up with sign on bonus agreement for new hires and protect the city.
- The year of service is determined at the time of the background check.
- Fund from the department budget can be obliged to 2024 to fund the sign on bonus.

❖ Judy Carlisle made the motion to approve the agreements as presented,

❖ Charlene Hall seconded the motion,

❖ *All votes were in favor, No one opposed, Approved.*

#### **10. Request Approval and Acceptance of Dog Park Lease Agreement Between The City of Bedford and White River Humane Society-Mayor Sam Craig**

- The previous dog park lease has expired.
- The only change in the lease agreement is a 30-day termination clause.
- The WRHS is planning to move at some point.
- There is no charge in the lease agreement.

- ❖ Charlene Hall made the motion to approve the agreement as presented,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

#### **11. Request Approval and Acceptance of Quote for Ten (10) New Trash Cans Around the Square-Ashlynn Bender**

- TreeTop Products, LLC-\$4,797.49.
- Global Industry-. No response
- Trash Cans Unlimited-No response
- Ashlynn Bender stated that the city is needing to have trash cans around the square.
- Cans have been hauled in for events in the past.
- Three quotes were requested with only one response from TreeTop Products.
- TreeTops Products has the preferred style and comes with a 20% discount.

- ❖ Judy Carlisle made the motion to approve request for the new trash cans,
- ❖ Charlene Hall seconded the motion,

*All votes were in favor, No one opposed, Approved.*

#### **12. Request Approval and Acceptance of Duke Energy Grant of Easement -EV Charging Station-Ashlynn Bender**

- The agreement for the EV Charging Station has already been approved in a previous meeting.
- Duke Energy needs an easement to install the station on city property.
- Judy Carlisle abstained from the vote.

- ❖ Charlene Hall made the motion to approve the easement,
- ❖ Mayor Craig seconded the motion,

*All votes were in favor, Judy Carlisle abstaining, Approved.*

**13. Approval to Sign Claims**

- ❖ Judy Carlisle made the motion to approve claims,
- ❖ Charlene Hall seconded the motion,
- ❖ *All votes were in favor, No one opposed, Approved.*

**14. Discussion**

- None.

**15. Adjourn**

- ❖ Charlene Hall made the motion to adjourn,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one Opposed, Passed, Meeting Adjourned*

**Board of Works & Safety 2023**

- *Samuel J. Craig, Mayor* \_\_\_\_\_
  
- *Judy Carlisle* \_\_\_\_\_
  
- *Charlene Hall* \_\_\_\_\_

*Attest: Billie Tumeey* \_\_\_\_\_